

Contact Details



Phone: 01507 522662

Email: enquiries@horncastleprimary.co.uk

Illness



If your child is unwell, please contact the school office before 9:00am by leaving a message (OPTION 1) or sending an email to: enquiries@horncastleprimary.co.uk

If your child has sickness or diarrhoea, then they should not return to school until they are 48 hours clear of symptoms

Arbor

We are a cashless school and use the Arbor online payment system.

This system is where we hold your children's details, where you can order their lunches, book onto clubs including Wraparound Care and After-School Clubs and make payments for School Trips.

You will receive an email with a link to log in, it is recommended to download the app.



Communications from School

Please download the Parent Hub app to receive information from school.

Once downloaded, you will need to type in the school handle: @HorncastlePS and link yourself to your children with their dates of birth.



School Day

School Day starts at 8:55am

School gates open at 8:40am and doors open at 8:45am

Nursery, Reception, Year 1 and Year 2 finish at 3:25pm

Year 3, 4, 5 and 6 finish at 3:30pm



Uniform

Available from supermarkets and Nationwide Uniform shop in Spilsby.

www.nationwideschooluniforms.co.uk

Please label ALL items clearly so that they can be returned if lost.

Please see the attached poster for further information.

Cool Milk

Every child under the age of 5 is eligible for free school milk using the Cool Milk Scheme. If your child is over 5 and you would like them to have milk at school, it is subsidised or free if you are on free school meals

Please register via their website: www.coolmilk.co.uk



Nut Free School



We are a nut free school so please be aware of this when making choices for packed lunches and snacks.

Headlice



Please check your child on a regular basis for Headlice. If your child has Headlice please treat accordingly and notify the school.



Free School Meals

Please make sure you sign up for meals, other offers and vouchers. You may have already completed this when you applied for your child's school place.

Please check at:

<https://www.gov.uk/apply-free-school-meals>

Holiday/Absence Requests

Forms are available to collect from the Main Office, we will let your child's teacher know.

Please try to give enough notice for us to process this request.

The school website has our Attendance Policy.

Medication and Medical Conditions

If your child takes regular medication at home but this is not needed at school, please make sure that you update us so we are aware. We need to know what medical condition it is for and the name and dose of medication

Any medication needed in school needs to be signed in at the office with the corresponding paperwork.



Young Carers

If your child helps with any care needs at home, please contact the school office and your child could be eligible for being a young carer.

Social Media

Please follow us on X, formally known as Twitter, also Facebook:

X :HorncastlePri



:Horncastle Primary School



Wraparound Care



We offer both breakfast club and afterschool club (Happy Days).

Breakfast club starts at 7:45am and afterschool club has two sessions. One running to 4:30pm and the other to 6:00pm.

Bookings are to be made on the Arbor app at least 48 hours before date required. Please note we are really busy and you need to book in good time.

Enquiries via email to:
wraparoundcare@horncastleprimary.co.uk

PTA

We raise this money by providing refreshments at school events; holding disco's for the children, cake sales, treat shop, uniform shop and lots more.

If you are able to help at any event, we would be very grateful. You do not need to attend meetings. We have a Facebook page: Horncastle Community Primary School PTA and we have an email list to inform you of upcoming events and asking for help. If you are able to help please let us know:
horncastle.pta@hotmail.co.uk

Over the last few years we have raised money to fund playground games and equipment for the Early Years. We also help subsidise for school trips thereby making the cost easier to manage for parents.

Our School Values

Respect

Responsibility

Resilience



Horncastle
PRIMARY SCHOOL



Horncastle
PRIMARY SCHOOL

Our School Uniform

- Grey tailored shorts, trousers, skirt or pinafore
- Purple cardigan, sweatshirt or jumper
- White or purple polo shirt
- Lilac gingham dress or playsuit
- Plain black, grey or white socks
- Plain black, grey or white tights
- Plain black school shoes or trainers with no other colour than black. No heels or boots.

PE Kit

Indoor Kit:

- Black shorts
- White t-shirt
- Plain black plimsolls or trainers

Outdoor Kit:

- As above but with a plain black tracksuit bottoms for warmth. School purple jumper, cardigan, fleece or hoody may also be worn.

